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13 SEP 1983
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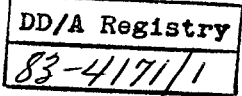MEMORANDUM FOR: Deputy Director of Central Intelligence

VIA: Deputy Director for Administration

FROM: STAT
                  Director of Data Processing

SUBJECT: Presentation to ODP Conference

John:

     1.   The Office of Data Processing (ODP) invites you to
speak to our office-wide conference on 12 October in the
Headquarters auditorium. This is our sixth conference and our
theme this year is "Managing the Computer Revolution." In
keeping with the theme, perhaps you could share with us your
perceptions of the current concerns and future directions of
the Agency. We have taken the liberty of putting you on our
tentative agenda from 1100 to 1200 hours, but we can work
around your schedule if that is not convenient.

     2.   By way of background, this is an office-wide
conference and your audience will include all levels of data
processing personnel, data transcribers, computer operators,   -
programmers, system analysts, and data processing managers. We
have also invited managers and computer users from other Agency
offices. All those present will hold clearances for material
classified through TOP SECRET.

     3.   A copy of our tentative agenda is attached for your
reference. If you or your staff need further information
regarding this invitation please contact my Executive Officer,

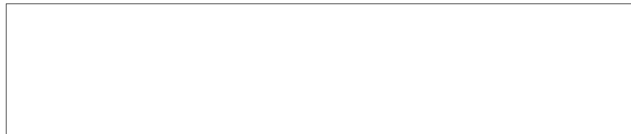   STAT

                                                              STAT

Attachment: a/s

SUBJECT: Presentation to ODP Conference

CONCUR:

STAT

_____
Deputy Director for Administration

14 SEP 1983
Date

APPROVAL:

DECLINED
_____
Deputy Director of Central Intelligence

16 Sepr. 83
Date

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